

# Klondike ISD Transportation Request

1. Turn this request into Administration for approval.
2. It is the duty of the employee to check with transportation to make sure request has been processed.
3. Students should pick up all trash inside the vehicle when they return to KISD.

<b>DATE OF REQUEST</b>	
------------------------	--

<b>DATE OF DEPARTURE</b>			<b>TIME</b>	
--------------------------	--	--	-------------	--

<b>DATE OF RETURN</b>			<b>TIME</b>	
-----------------------	--	--	-------------	--

<b>REQUESTING EMPLOYEE</b>	
----------------------------	--

<b>NUMBER OF INDIVIDUALS TO BE TRANSPORTED</b> (including driver)	
---	--

<b>DESTINATION</b>	
--------------------	--

<b>REASON FOR REQUEST</b>	
---------------------------	--

**MARK VEHICLE REQUESTING WITH AN "X"**

<b>CAR</b>			<b>Expedition</b>			<b>BUS</b>	
------------	--	--	-------------------	--	--	------------	--

<b>ADMINISTRATION</b>		<b>APPROVED</b>		<b>DENIED</b>		<b>DATE</b>	
-----------------------	--	-----------------	--	---------------	--	-------------	--

---

Mrs. Therwhanger

<b>TRANSPORTATION</b>		<b>APPROVED</b>		<b>DENIED</b>		<b>DATE</b>	
-----------------------	--	-----------------	--	---------------	--	-------------	--

---

Terry Morris