

Klondike ISD Transportation Request

1. Turn this request into Administration for approval.
2. It is the duty of the employee to check with transportation to make sure request has been processed.
3. Students should pick up all trash inside the vehicle when they return to KISD.

DATE OF REQUEST	
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DATE OF DEPARTURE			TIME	
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DATE OF RETURN			TIME	
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REQUESTING EMPLOYEE	
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NUMBER OF INDIVIDUALS TO BE TRANSPORTED (including driver)	
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DESTINATION	
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REASON FOR REQUEST	
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MARK VEHICLE REQUESTING WITH AN "X"

CAR			Expedition			BUS	
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ADMINISTRATION		APPROVED		DENIED		DATE	
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Mrs. Therwhanger

TRANSPORTATION		APPROVED		DENIED		DATE	
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Carter Brandt